

PROCEEDINGS OF THE COMMISSIONER, COMMERCIAL TAXES,
THIRUVANANTHAPURAM

Present:- Paul Antony

Sub:- Right to Information Act 2005 – Designate officers as State
Public Information Officers – reg.

Ref :- G.O (P) No.367/05/GAD dt.10.10.05

Consequent on the publication of the Right to Information Act 2005 by the Central Government, the Government of Kerala have decided to implement the said Act in the “Kerala State Information Commission” has been constituted to exercise the powers conferred on and to perform the functions assigned to it under the said Act.

As per the Government read above, it has directed all Heads of Departments to take immediate steps to maintain all records duly catalogued and indexed in a manner and form which facilitate the right to information and to ensure computerization of records which are to be computerized within a reasonable time with the available resource to access such records by the citizen.

As per the above said GO a senior level officer in each department will be identified district wise designated as State Public Information Officer, by the concerned Heads of Departments for providing information concerning the Department to persons requesting for the same as laid down in section 5(1) of the Act.

At each such Sub District/Sub Divisional level an officer should be appointed as State Assistant Public Information Officer by the Heads of department to receive the application for information/appeal under section 5(2) of the Act.

In the above circumstances, in order to implement the Right to Information Act in this Department effectively, the following orders are passed.

ORDER NO.A4-50427/05/TX DATED 28.11.2005

The Deputy Commissioner (General), O/o Commissioner of Commercial Taxes, Thiruvananthapuram will be the State Public Information Officer of Commissionerate of Commercial Taxes, Thiruvananthapuram. The District Deputy Commissioners will be District level State Public Information Officers of Commercial Taxes Department. In Sub-district level all the Inspecting Assistant Commissioners of Commercial Taxes Department will be the State

Assistant Public Information Officers. The State Public Information Officers and Assistant Public Information Officers will attend to the duties as envisaged in the Act in addition to their normal duties.

They are also directed to take immediate steps to maintain all records duly catalogued and indexed in a manner and form which facilitates the right to information and to ensure computerization of records which are to be computerized within a reasonable time with the available resource to access such records by the citizen. The receipt of the communication shall be acknowledged by return.

These orders will take immediate effect.

Sd/-
COMMISSIONER